



FORWARD PLAN

28 May 2019 - 29 September 2019

Produced By:

**Democratic Services
City of York Council
West Offices
York
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EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

EXECUTIVE FORWARD PLAN
ALPHABETICAL LIST OF ENTRIES

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FORWARD PLAN ITEM

Meeting: Executive Member for Education, Children and Young People

Meeting Date: 18/06/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Centre of Excellence for Disabled Children

Description: Purpose of Report: The report will provide an update of the current cost and budget position for the Centre for Disabled Children.

A value engineered exercise has been undertaken and further funds are required to ensure there is an adequate contingency. This needs to be done within this timeframe in order to meet the requirements of external health funding.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Education, Children and Young People

Lead Director:

Corporate Director of Children, Education and Communities

Contact Details:

William Shaw, Principal Officer - Project Implementation

william.shaw@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: All relevant stakeholders have been consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/07/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 27/06/19

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Treasury Management Annual Report & Review of Prudential Indicators

Description: Purpose of the report: To provide the annual treasury management review of activities and the actual prudential and treasury indicators.

Wards Affected: Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.
All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 17/06/19

Lead Member: Councillor Nigel Ayre

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author for further details.

Process: All relevant officers and members.

Consultees:

Background Documents: Treasury Management Annual Report & Review of Prudential Indicators

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 01/07/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 27/06/19

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Capital Programme Outturn

Description: Purpose of the Report: To provide Members with the outturn position on the Capital Programme.

Members will be asked to note the outturn and recommend to Full Council any changes as appropriate.

Wards Affected: All Wards

Report Writer: Emma Audrain **Deadline for Report:** 17/06/19

Lead Member: Councillor Nigel Ayre

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author for further details.

Process: All relevant officers and members.

Consultees:

Background Documents: Capital Programme Outturn

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 01/07/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 27/06/19

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Earswick Neighbourhood Plan – Referendum Result and (anticipated) Adoption (dependent on result)

Description: Purpose of report: To inform Members of the outcome of the Referendum and the necessary actions depending on the outcome of the Referendum on the 2nd May 2019.

The report will recommend that Members note the outcome of the Referendum on the 2nd May 2019 and depending on the outcome will either recommend that Members formally 'make' the Earswick Neighbourhood Plan and adopt it as Council policy or reject the Plan.

This will be done in line with the Regulations following the outcome of the referendum on 2nd May.

Wards Affected: Strensall Ward

Report Writer: Anna Pawson **Deadline for Report:** 13/06/19

Lead Member: Councillor Andrew Waller

Lead Director: Corporate Director of Economy and Place

Contact Details: Anna Pawson

anna.pawson@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: Previous consultations have taken place at area designation stage (9th December 2015), 1st pre-submission stage (20th November 2016–7th January 2017), 2nd pre-submission stage (4th December 2017 – 5th February 2018) and submission stage (4th October – 15th November 2018). Residents of Earswick Parish will have voted in a Referendum on 2nd May 2019 and answer the following question 'Do you want City of York Council to use the Neighbourhood Plan for Earswick to help it decide planning applications in the neighbourhood area?'

Consultees included in Schedule 1 of the Neighbourhood Planning (General) Regulations 2012, and people who live, work

and do business in the parish of Earswick. All residents on the electoral register and living in Earswick will be permitted to vote in the Referendum.

Consultees:

Background Documents: Earswick Neighbourhood Plan – Referendum Result and (anticipated) Adoption (dependent on result)

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 01/07/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 27/06/19

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q4 18-19 Finance and Performance Monitor

Description: Purpose of the Report: To provide overview of the councils overall finance and performance position at the end of Q4.

Members will be asked to note and approve the report.

Wards Affected: All Wards

Report Writer: Ian Cunningham, **Deadline for Report:** 17/06/19
Debbie Mitchell

Lead Member: Councillor Nigel Ayre

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Debbie Mitchell, Ian Cunningham

debbie.mitchell@york.gov.uk, ian.cunningham@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact report author for further details.

Process: Please contact report author for further details.

Consultees:

Background Documents: Q4 18-19 Finance and Performance Monitor

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 01/07/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 27/06/19

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Schools Capital Programme, 2019-2022

Description: Purpose of Report: The report will outline the major projects in the schools capital programme which will involve the use of basic need funding. These projects will include the capital projects linked to the Inclusion Review and the need for additional secondary school places in the East and South of the city.

Wards Affected: All Wards

Report Writer: Maxine Squire

Deadline for Report: 17/06/19

Lead Member: Executive Member for Education, Children and Young People

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Maxine Squire, Assistant Director, Education and Skills, City of York Council

Tel: 01904 553007

maxine.squire@york.gov.uk

Implications

Level of Risk:

Reason Key:

A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a

key decision e.g. the
award of a contract.

Making Representations:

Process: The development of the capital projects will involve statutory consultation as part of the planning permission process for each of the projects. Local residents, other schools, governors, academy trust boards and the Department for Education have been consulted.

Consultees:

Background Documents: Schools Capital Programme, 2019-2022

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 15/07/19

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 22/07/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Learning Services Strategic Plan 2019/20

Description: Purpose of Report: The report will set out York Learning Services' strategic plan for the academic year 2019/20.

Wards Affected: The Executive Member will be asked to approve the plan.
All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Angela Padfield, Interim Head of York Learning

angela.padfield@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/09/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 29/08/19

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Academy Conversion of the Danesgate Community

Description: Purpose of Report: There are a number of complex issues related to the conversion of the Danesgate Community to academy status. These include land and access issues which will need to be agreed as part of the land lease to the academy trust.

The Local Authority will also need to agree the number of pupil places that it wants to commission as Danesgate is an alternative provision academy and therefore does not have a planned admission number (PAN) in the same way that a mainstream or special school has.

Wards Affected: All Wards

Report Writer: Maxine Squire **Deadline for Report:** 14/08/19
Lead Member: Executive Member for Education, Children and Young People
Lead Director: Corporate Director of Children, Education and Communities
Contact Details: Maxine Squire, Assistant Director, Education and Skills, City of York Council
Tel: 01904 553007
maxine.squire@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: An academy conversion steering group has been meeting monthly to ensure that consultation between the Local Authority, the Danesgate Community and the South York Trust has been taking place. The introduction of the residents parking scheme has involved consultation with the Fulfordgate residents. Discussions about the land to be included in the academy lease has involved consultation with the Department of Education, The Steiner School, York Museums Trust and local residents.

Consultees:

Background Documents: Academy Conversion of the Danesgate Community

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 07/10/19